Company name	
Address	

SALARY SLIP FOR THE MONTH OF _____ 20____

Employee name		**Employee ID / code**	
Designation		**Department**	
Date of joining		**Bank account no.**	
PAN		**UAN (PF no.)**	
ESI no.		**Payment mode**	

Days in month		**Paid days**	
Leave without pay (LOP) days		**Overtime hours**	

Earnings	This month (₹)	Year to date, YTD (₹)
Basic		
Dearness allowance (DA)		
House rent allowance (HRA)		
Conveyance allowance		
Special allowance		
Overtime		
Bonus / incentive		
Other earnings		
Gross earnings		

Deductions	This month (₹)	Year to date, YTD (₹)
Provident fund (PF), employee share		
ESI, employee share		
Professional tax		
Income tax (TDS)		
Advance / loan recovery		
Other deductions		
Total deductions		

NET PAY (Gross earnings - Total deductions)	**₹**
Net pay in words	

Employer / authorised signatory

Employee signature

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